



## NINTH CIRCUIT CJA UNIT

CJA Resources: <https://www.ca9.uscourts.gov/cja>

### Circuit CJA Supervising Attorney

Kristine Fox

[kfox@ce9.uscourts.gov](mailto:kfox@ce9.uscourts.gov)

Based in Tucson, AZ

- Oversees daily operations of the Ninth Circuit CJA Unit.
- Develops and implements CJA-related policies of the Judicial Council of the Ninth Circuit and assists courts with implementing recommendations from the *2017 Report of the Ad Hoc Committee to Review the Criminal Justice Act*.
- Provides guidance to judges, attorneys, and CJA administrative staff on CJA policies and procedures, in consultation with the Defender Services Office of the Administrative Office of the United States Courts.
- Reviews excess CJA payment, funding, and budget requests for compliance with the Criminal Justice Act and policies of the Judicial Conference of the United States.
- Assists the Ninth Circuit Standing Committee on Federal Public Defenders in designing and administering procedures for the recruitment and reappointment of federal public defenders, conducting FPD evaluation surveys, and reviewing district CJA Plans for recommendation to the Judicial Council of the Ninth Circuit.

### Circuit Case Budgeting Attorneys

Jen Naegele (AK, CA-E, CA-N, GU, HI, NMI, OR, WA-W)

[jnaegele@ce9.uscourts.gov](mailto:jnaegele@ce9.uscourts.gov)

Based in San Francisco, CA

- Work with CJA counsel, judges, and CJA administrators to fund, through the case budgeting process, high-quality, cost-effective representations in complex or high-cost criminal cases, federal death penalty cases, and capital habeas corpus proceedings.
- Work with CJA counsel to identify and utilize litigation resources (including experts and other service providers) in a cost-effective manner.
- Assist CJA counsel with negotiating appropriate service provider rates to ensure the ongoing availability of high-quality, experienced experts and other service providers.
- Coordinate shared resources and discovery management in multi-defendant cases.

- Conduct first-level reasonableness review of vouchers, as requested.
- Collaborate with the Circuit CJA Supervising Attorney regarding excess compensation approvals, case budgeting matters that implicate novel or complex CJA policy issues or funding requests, and proposed changes to a court's CJA plan or CJA-related standing orders, local rules, or policies.
- Develop best practices and training on case budgeting, vouchering, cost containment, and effective resource management for courts and panel attorneys.
- Serve as a resource for Panel Attorney District Representatives, Courts, and Federal Defender Organizations with delegated CJA panel management responsibilities within the circuit on case budgeting techniques, service provider utilization, panel management, and vouchering.
- Assist with development of, and provide guidance on, CJA policies and procedures in coordination with the Ninth Circuit CJA Supervising Attorney and the AO's Defender Services Office.

Suzanne Morris (AZ, CA-S, CA-C, ID, MT, NV, WA-E)

[smorris@ce9.uscourts.gov](mailto:smorris@ce9.uscourts.gov)

Based in San Francisco, CA

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## CJA Administrative Attorney

Kevin Morley

[kmorley@ce9.uscourts.gov](mailto:kmorley@ce9.uscourts.gov)

Based in San Francisco, CA

- Reviews CJA payment and funding requests for compliance with national and circuit CJA guidelines and policies.
- Analyzes statistical data and prepares reports.
- Serves as a resource on voucher administration to Courts and Federal Defender Organizations with delegated CJA panel management responsibilities within the Ninth Circuit.
- Helps develop best practices and training on vouchering, cost containment, and effective resource management for courts and panel attorneys.
- Helps maintain central repository of CJA-related materials accessible to supervisory CJA administrative staff throughout the circuit.
- Assists with development of, and provides guidance on, CJA policies and procedures in coordination with the Ninth Circuit CJA Supervising Attorney and the AO's Defender Services Office.

## CJA Analyst

Brad Dobrinski

[bdobrinski@ce9.uscourts.gov](mailto:bdobrinski@ce9.uscourts.gov)

Based in Portland, OR

- Reviews CJA payment and funding requests for compliance with national and circuit CJA guidelines and policies.
- Creates and maintains databases, prepares statistical reports, and analyzes data.
- Administers Court of Appeals eVoucher program.
- Serves as a resource on voucher administration to Courts and Federal Defender Organizations with delegated CJA panel management responsibilities within the Ninth Circuit.
- Provides eVoucher training and operational assistance to the Court of Appeals and district courts.
- Develops voucher processing tips, procedures, and forms.
- Maintains Ninth Circuit CJA Resources public webpage and CJA Unit internal Teams site.
- Helps maintain central repository of CJA-related materials accessible to CJA administrative staff throughout the circuit.

## CJA Specialist

Karina Rodriguez

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Based in Sacramento, CA

- Reviews CJA payment and funding requests for compliance with national and circuit CJA guidelines and policies.
- Extracts data from CJA payment vouchers, maintains databases, and generates CJA reports.
- Assists with administration of Court of Appeals eVoucher program.
- Helps provide eVoucher training and operational assistance to the Court of Appeals and district courts.
- Assists with development of voucher processing tips, procedures, and forms.
- Maintains the Ninth Circuit Standing Committee on Federal Public Defenders electronic files and Teams site.
- Provides administrative support to Federal Public Defender Standing Committee.

Questions? Email [cja@ce9.uscourts.gov](mailto:cja@ce9.uscourts.gov)